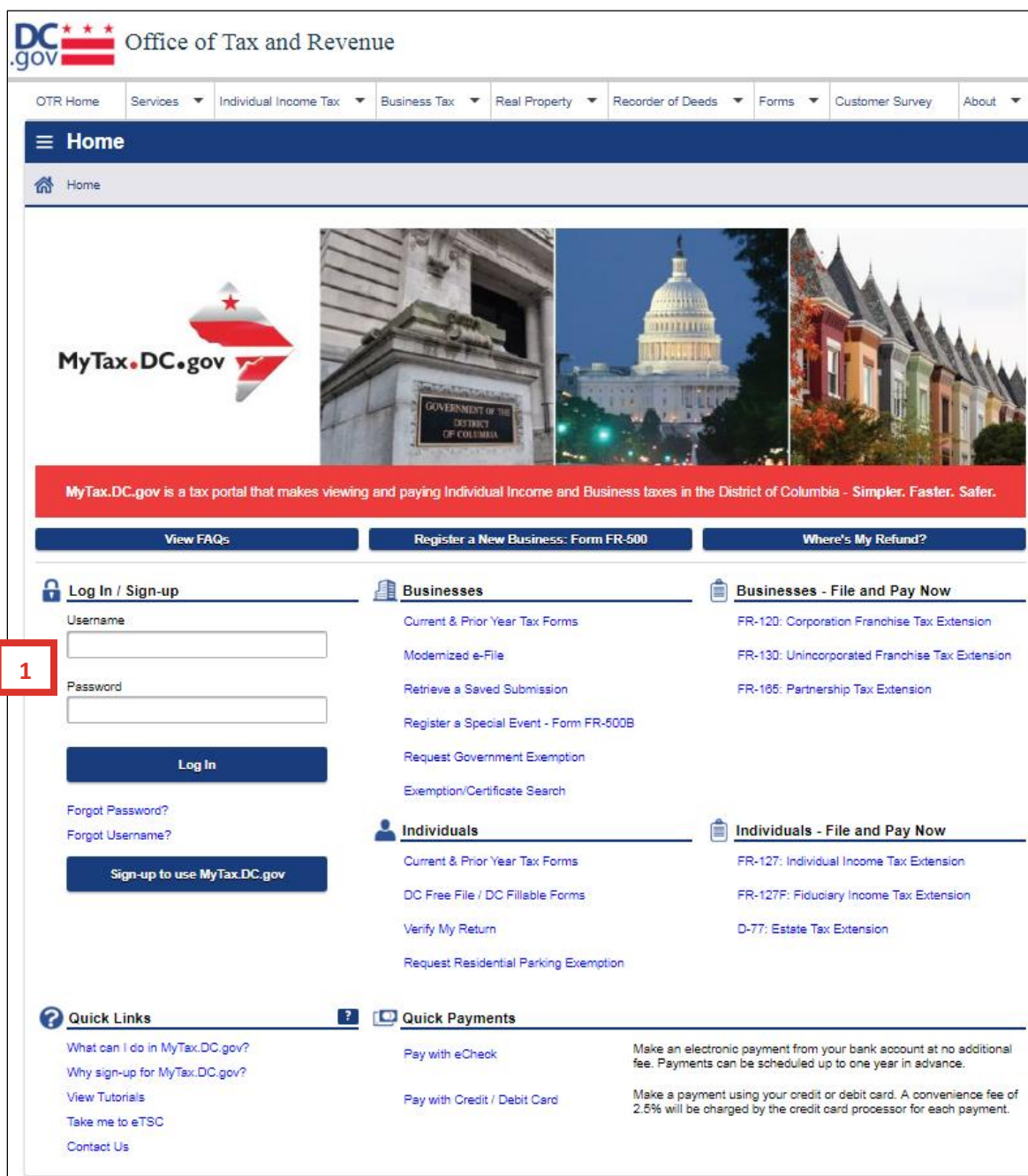


# MyTax.DC.gov User Guide:

## How to File a Specialized Sales Tax Return (FR- 800SM)

You can file your Specialized Sales tax return from within your [MyTax.DC.gov](https://mytax.dc.gov) account by following this step-by-step guide.



The screenshot shows the MyTax.DC.gov homepage. The top navigation bar includes links for OTR Home, Services, Individual Income Tax, Business Tax, Real Property, Recorder of Deeds, Forms, Customer Survey, and About. Below this is a 'Home' section with a banner image and a red bar stating: 'MyTax.DC.gov is a tax portal that makes viewing and paying Individual Income and Business taxes in the District of Columbia - Simpler. Faster. Safer.' Below the banner are three buttons: 'View FAQs', 'Register a New Business: Form FR-500', and 'Where's My Refund?'. The main content area is divided into three columns. The left column is titled 'Log In / Sign-up' and contains a red box with the number 1, a 'Username' input field, a 'Password' input field, a 'Log In' button, and links for 'Forgot Password?' and 'Forgot Username?'. Below these is a 'Sign-up to use MyTax.DC.gov' button. The middle column is titled 'Businesses' and contains links for 'Current & Prior Year Tax Forms', 'Modernized e-File', 'Retrieve a Saved Submission', 'Register a Special Event - Form FR-500B', 'Request Government Exemption', and 'Exemption/Certificate Search'. Below this is a section for 'Individuals' with links for 'Current & Prior Year Tax Forms', 'DC Free File / DC Fillable Forms', 'Verify My Return', and 'Request Residential Parking Exemption'. The right column is titled 'Businesses - File and Pay Now' and contains links for 'FR-120: Corporation Franchise Tax Extension', 'FR-130: Unincorporated Franchise Tax Extension', and 'FR-185: Partnership Tax Extension'. Below this is a section for 'Individuals - File and Pay Now' with links for 'FR-127: Individual Income Tax Extension', 'FR-127F: Fiduciary Income Tax Extension', and 'D-77: Estate Tax Extension'. At the bottom, there are two sections: 'Quick Links' with links for 'What can I do in MyTax.DC.gov?', 'Why sign-up for MyTax.DC.gov?', 'View Tutorials', 'Take me to eTSC', and 'Contact Us'; and 'Quick Payments' with links for 'Pay with eCheck' and 'Pay with Credit / Debit Card', each with a brief description of the payment method.

1. From the [MyTax.DC.gov](https://mytax.dc.gov) homepage, log in using your **Username** and **Password**.

Home > TRADER MOE'S

bsndemo

TRADER MOE'S  
00000-29248

Balance: \$604.95

Settings

Alerts

Balance due: \$604.95

There is 1 unread message

There is 1 unread letter

1 submission needs attention

I Want To

View My Web Profile

Register a New Tax Account

Manage payments and returns

View FAQ's

Send OTR a message

More...

Accounts

Submissions

Correspondence

Names and Addresses

Logons

Exemptions

Accounts

More...

Filter

Corporation Franchise Tax	250-000001272	TRADER MOE'S	\$604.95
Sales & Use Tax	350-000132193	TRADER MOE'S	\$0.00
Specialized Sales	380-000011793	TRADER MOE'S	\$0.00
Street Vendor	353-000011792	TRADER MOE'S	\$0.00
Withholding Non-Payroll Tax	300-000189006	TRADER MOE'S	\$0.00
Withholding Wage Tax	300-100016031	TRADER MOE'S	\$0.00
Withholding Wage Tax	300-100047001	TRADER MOE'S	\$0.00
Register a New Tax Account			

2. In the user profile, under **Accounts**, click the **Specialized Sales** hyperlink.

**Note:** When a return is due the account will be marked with an orange hazard icon.

Specialized Sales

[Home](#) > [TRADER MOE'S](#) > [Specialized Sales](#)

Account

bsndemo

TRADER MOE'S

00000-29248

Specialized Sales

380-000011793

Balance: \$0.00

Settings

Account Alerts

File return for 31-Aug-2017

File return for 31-Jul-2017

File return for 30-Jun-2017

File return for 31-May-2017

There are 2 more alerts

I Want To

Request a Sales Refund

Request to Close Account

Make a payment

Manage payments and returns

Request a Penalty Waiver

More...

3

Periods

Submissions

Correspondence

Names and Addresses


Logons


Periods


31-Aug-2017	\$0.00	Overdue	File Return
31-Jul-2017	\$0.00	Overdue	File Return
30-Jun-2017	\$0.00	Overdue	File Return
31-May-2017	\$0.00	Overdue	File Return
30-Apr-2017	\$0.00	Overdue	File Return
31-Mar-2017	\$0.00	Overdue	File Return

More...

- Under the **Periods** tab, select a period that is outstanding (indicated by the hazard icon), to be directed to the details for that tax period.


**FR-800SM Return**


Home >
TRADER MOE'S >
Specialized Sales >
FR-800SM Return


2017  
Government of the  
District of Columbia

**FR-800SM** **4**  
Monthly Specialized Sales Tax Return


**TRADER MOE'S**  
Account ID: 380-000011793

Due Date: 9/20/2017  
Tax Period Ending: 8/31/2017

**Who should file the FR-800SM?**  
The Form FR-800SM, Specialized Sales Tax Monthly Return is used for legitimate theaters and entertainment venues, professional baseball-related, special or commission events, Verizon Center vendors and Medical Marijuana sales tax remittance.

**Return Information**  
Is this your final return? **4a**    
Is this return being filed by a paid tax preparer?    
Are you authorizing an individual to discuss this return with OTR?

	Taxable Amount		Tax Rate	Tax Due
Legitimate Theaters and Entertainment Venues <b>4b</b>	\$5,000.00	X	0.0575	\$287.50
Medical Marijuana	\$0.00	X	0.0600	\$0.00
Baseball Game and Baseball-related Event Tickets	\$0.00	X	0.1000	\$0.00
Baseball-related Tangible Personal Property Sales	\$0.00	X	0.1000	\$0.00
Baseball Food, Drink, Beer & Wine Sales	\$0.00	X	0.1000	\$0.00
Baseball Parking Sales	\$0.00	X	0.1800	\$0.00
Verizon Center Ticket Sales	\$0.00	X	0.1000	\$0.00
Verizon Center Event-related Tangible Personal Property Sales	\$0.00	X	0.1000	\$0.00
Verizon Center and Legitimate Theaters Food, Drink, Beer & Wine Sales	\$0.00	X	0.1000	\$0.00
Verizon Center and Legitimate Theater Parking Sales	\$0.00	X	0.1800	\$0.00
Disposable Carryout Bag Fee (Net of discount)				\$0.00
Total Taxes & Fees Due				\$287.50
Penalty – 5% per month with a maximum of 25%				\$0.00
Interest – 10% per year				\$0.00
Total Amount Due				\$287.50

**4c**  
**Payment Information**  
I would like to: Required  Required

**4d**

4. The **FR-800SM Monthly Specialized Sales Tax Return** will appear.
  - a. Answer the **Return Information** questions on the right side of the screen.
  - b. Then, answer the **Taxable Amount** inquiries.
  - c. Select the appropriate **Payment Information** from the drop-down bar. You may choose **No Payment is Needed** when you are filing a zero return. The option **Pay Later** allows you to schedule your payment up to one year in advance. For this example, we will choose to **Pay by eCheck**.
  - d. Click **Submit**.

### Payment Information

I would like to: Pay Through eCheck

**Period 31-Aug-2017**

**5**

**Payment Method**

**5b**

**Payment**

Specialized Sales  
380-000011793  
TRADER MOE'S  
520 FLORIDA AVE NW  
WASHINGTON DC 20001-1851

Choose
New

Payment Method

Type  
Direct Debit - US Bank

Bank Account Type  
Required

Routing Number  
Required

Account Number  
Required

Confirm Account Number  
Required

5a

Save this payment method for future use  
No Yes

Payment Date  
29-Sep-2017

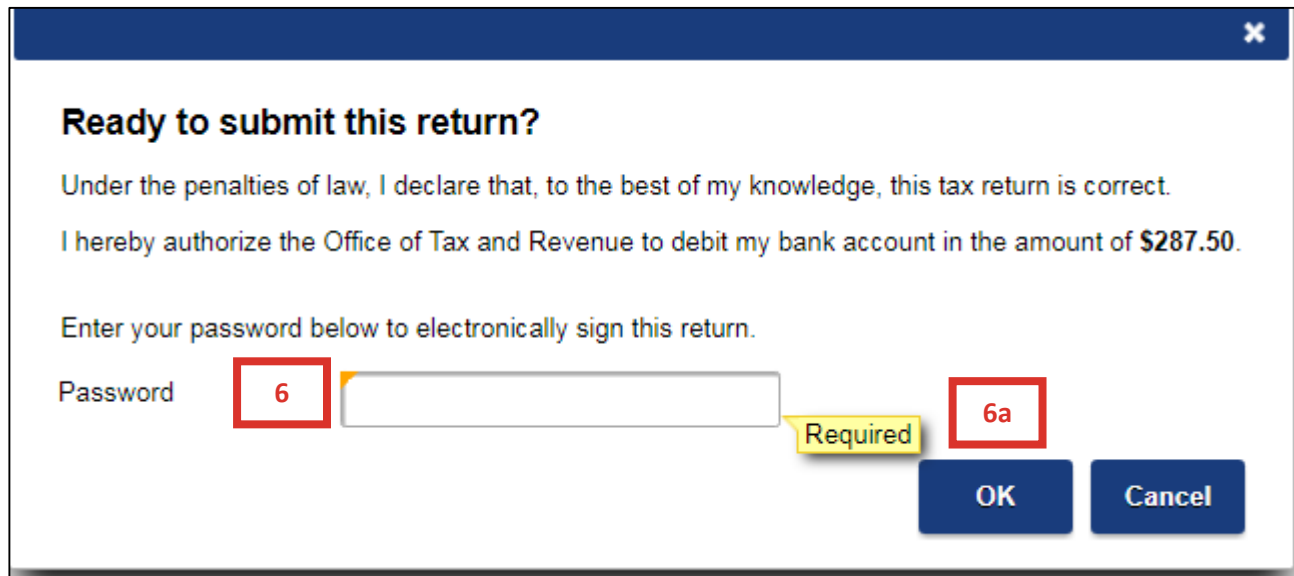
Amount  
Required

Confirm Amount  
Required

5c

Submit Cancel

5. Enter your bank account information into the **PAYMENT METHOD** section including **Bank Account Type**, **Routing Number**, and **Account Number**. Confirm your **Account Number**.
  - a. If you would [MyTax.DC.gov](https://mytax.dc.gov) to store your bank account information, click **Yes** beneath **Save this payment for future use**. For this example, we selected **No**.
  - b. In the **PAYMENT** section, choose a **Payment Date**. When paying with an eCheck, you can choose a future payment date up to one year from the date you authorized your payment on our system. Enter the **Amount** of your payment and **Confirm** that amount.
  - c. Click **Submit**.



**Ready to submit this return?**

Under the penalties of law, I declare that, to the best of my knowledge, this tax return is correct.

I hereby authorize the Office of Tax and Revenue to debit my bank account in the amount of **\$287.50**.

Enter your password below to electronically sign this return.

Password 6  6a

Required

**OK** **Cancel**

6. In the **Ready to submit this return?** pop-up window, enter your [MyTax.DC.gov](https://mytax.dc.gov) Password, which will act as your electronic signature.
  - a. Click **OK**.



**Confirmation** Log Off

Home > TRADER MOE'S > Specialized Sales > FR-800SM Return > Confirmation

**Confirmation**

Your return has been successfully submitted to the District of Columbia Office of Tax and Revenue. Please print a copy of this page for your records.

Your request confirmation number is **0-000-021-804**

Tax Type: FR-800SM - Monthly Specialized Sales Tax Return  
 Filed For: 380-000011793  
 TRADER MOE'S  
 Period Ending: 31-Aug-2017  
 Balance Due: \$287.50  
 Submitted Date: 29-Sep-2017 10:01:15 AM

Contact Us:  
 (202) 759-1946  
[e-services.otr@dc.gov](mailto:e-services.otr@dc.gov)

**Printable View** 7

**OK**

7. A **Confirmation** page displays. To obtain a printed copy of this page, click **Printable View**. Otherwise, click **OK**.